



## BEEKMAN LIBRARY ASSOCIATION

### Board Meeting

Monday, February 26, 2024

Community Room

**Trustees Present** Bitsy Scigliano, Beth Ferguson, Lynn Brickman, Joanne Ambrosini, Amanda Herta (until 7:15), Dewey Lee, Jeff Silverstein

**Trustees Absent:** Julie Burt

**Trustee on Leave:** Kate Monroe

**Staff Present:** Carol Fortier

**Call to Order:** Bitsy Scigliano called the meeting to order at 7:00 pm

### **Approval of Minutes:**

Joanne Ambrosini motioned to accept the minutes as written from the January 2024 board meeting. Amanda Herta seconded. Minutes approved.

### **Friends of the Beekman Library Report:**

Jen Mihocko reported:

Annual Appeal just under last year's earnings so far

Craft and Vendor Fair sign-ups going well

Plan for first sale March 23 if space is ready otherwise will begin sales in April

### **Treasurer's Report:** (on file)

Balance Sheet (assets and cash on hand):

as of January 31, 2024

as of February 7, 2024 (preliminary)

Total Assets: \$1,302,327

Total Assets: \$1,298,495

Income Statement:

as of

#### **January 2024**

\$ 2,834 Total Income

\$ 38,350 Total Expenses

\$ (35,517) Net Income

#### **January 2023**

\$ 1,818 Total Income

\$ 52,519 Total Expenses

\$ (51,101) Net Income

2024 Actual vs. 2024 Budget Income higher by \$11,000

2024 Actual vs. 2023 Actual Income Higher by \$15,584

Capital Fund Assets \$296,963

### **Director's Report:**

See report on file.

Children's Literary Festival successful over 160 people attended, and received positive feedback

Jane Enkler is investigating Girls Who Code

Congratulations to [Annette Arnold](#) on her retirement

Dutchess County Library Association Trustee reception to be held at Beekman Library on April 25.

### **Committee Reports:**

*Expansion Committee:* Looked at lower-level reorganization. Discussed dust issue in other spaces. Next walk through Feb 28. Cabinets in, door to book sale area framed. Progressing well.

*Nominating Committee:* [Joanne Ambrosini](#) reported board members interested in continuing in current roles. Investigating future members including younger participants should an opening occur

*Capital Campaign Committee:* Discussed possible dates to meet. Discussed participation in grant writing webinar.

**New Business:**

*Conflict of Interest Forms:* collected signed forms

*Early Closing for Trustee Reception:* Discussed closing at 4:00 since the reception will be held at the library.

*Memorandum of Understanding:* Shared and discussed updated MOU from MHLS. MOU will be emailed for trustee review.

**Ongoing Business**

*none*

**Action Items**

Joanne Ambrosini made a motion seconded by Dewey Lee to hire Soreily Sarante-Roque as a library clerk at a rate of \$15.25 per hour for 12 to 15 hours per week.

In favor: 7

Opposed:0

Motion passed unanimously

Beth Ferguson made a motion seconded by Joanne Ambrosini to approve the warrant for payment of the monthly bills as presented for February 2024.

In favor: 7

Opposed:0

Motion passed unanimously

Beth Ferguson made a motion seconded by Joanne Ambrosini to close the library at 4:00 pm on Thursday, April 25, 2024 for the Trustee Reception.

In favor: 6

Opposed:0

Motion passed unanimously (trustee left meeting early due to illness before this action item)

**Public Comment**

*none*

Meeting adjourned at 7:55 pm

**Annual Meeting: Sunday, March 10, 2024 at 2:00 pm.**

**Next Monthly Board Meeting: Monday, March 25, 2024 5:00 pm (bill pay warrant only)**

Respectfully submitted by Lynn Brickman