



BEEKMAN LIBRARY ASSOCIATION

Board Meeting

Monday, October 23, 2023

Community Room

Trustees Present Bitsy Scigliano, Beth Ferguson, Lynn Brickman, Joanne Ambrosini, Amanda Herta, Jeff Silverstein, Dewey Lee, Julie Burt

Trustees Absent: Kate Monroe

Staff Present: Carol Fortier

Call to Order: Bitsy Scigliano called the meeting to order at 7:00 pm

Approval of Minutes:

Joanne Ambrosini motioned to accept the minutes as written from the September 2023 board meeting. Amanda Herta seconded. Minutes approved.

Friends of the Beekman Library Report:

Jen Mihocko reported:

\$6000 raised given to the library THANK YOU!

October Book Sale raised over \$1200 in total with over 70 customers

Nov 11 last sale of the year

Cookie Sale Dec 9 and annual appeal which will be the last fundraising of the year

Treasurer's Report: (on file)

Balance Sheet (assets and cash on hand):

as of September 30, 2023

Total Assets: \$1,430,878

as of October 7, 2023 (preliminary)

Total Assets: \$1,424,967

Income Statement:

as of

September 2023

\$ 543,341 Total Income
\$ 367,646 Total Expenses
\$ 175,695 Net Income

September 2022

\$ 506,363 Total Income
\$ 331,078 Total Expenses
\$ 175,285 Net Income

2023 Actual vs. 2023 Budget Income higher by \$51,070

2023 Actual vs. 2022 Actual Income Higher by \$410

Capital Fund Assets \$172,057

Director's Report:

See report on file.

Water fountain replaced

Passport service started

Jane Enkler visited Beekman Elementary and Creative Kids Preschool highlighting library programs

Sue Ray visits Beekman Senior Center monthly

Committee Reports:

Expansion Committee: Discussed bids. Received 11 bids with a wide range of quotes. Discussed BRM recommendations. Recommended accept bid by Transitional Builders which was the lowest bid

New Business:

New Calendar Software: Discussed need for new calendar software and starting it now instead of in January

Approval of Contractor for Lower Level Renovation: Discussed recommendations and bids from Expansion committee

Ad Hoc Capital Campaign Committee: Formed committee to raise funds for expansion project. Julie Burt volunteered to chair the committee. Members include Amanda Herta, [Lynn Brickman](#) and Cliff Johnsen

Ongoing Business

none

Action Items

Bitsy Scigliano made a motion seconded by Beth Ferguson: As per the submitted bid, the Beekman Library awards Transitional Builders of Staatsburg, NY the contract for Phase 1 Lower Level Improvement Project for a cost of \$239,785 (two hundred thirty-nine thousand, seven hundred eighty-five dollars) plus \$11,910 (eleven thousand, nine hundred ten dollars) for alternative # 1 plan.

In favor: 8

Opposed:0

Motion passed unanimously

Amanda Herta made a motion seconded by Jeff Silverstein to purchase new calendar software as proposed for \$1600 (one thousand six hundred dollars) per year with funding from the 2023 budget.

In favor: 8

Opposed:0

Motion passed unanimously

Dewey Lee made a motion seconded by Julie Burt to approve the warrant for payment of the monthly bills as presented for October 2023.

In favor: 8

Opposed:0

Motion passed unanimously

Public Comment

none

Meeting adjourned at 8:18 pm

Next Monthly Board Meeting: Monday, November 27, 2023, 7:00pm

Respectfully submitted by Lynn Brickman