



## BEEKMAN LIBRARY ASSOCIATION

**Board Meeting**  
**Monday, April 24, 2023**  
**Community Room**

**Trustees Present** Bitsy Scigliano, Dewey Lee, Beth Ferguson, Lynn Brickman, Kate Monroe, Joanne Ambrosini, Amanda Herta, Jeff Silverstein

**Trustees Absent:** none

**Staff Present:** Carol Fortier, Sue Ray

**Call to Order:** Bitsy Scigliano called the meeting to order at 7:00 pm

**Long Range Plan Goals Through Programming:** Sue Ray presented the Strategic Plan 2022-2025 as a very clear plan that guides programming. Programming for adults focuses on community connections. Several success stories shared about friendships and connections forming through program attendance.

### **Approval of Minutes:**

Joanne Ambrosini made a motion to accept the minutes as written from the March 2023 board meeting. Amanda Herta seconded. Minutes approved.

### **Friends of the Beekman Library Report:**

Jen Mihocko reported:

April Book Sale raised about \$1200 and about 117 customers

Need donations

May 7 Craft/Vendor Fair has 38 confirmed vendors

Good start to the year for fundraising

### **Treasurer's Report:** (on file)

Balance Sheet (assets and cash on hand):

as of March 31, 2023

Total Assets: \$1,615,657

as of April 8, 2023 (preliminary)

Total Assets: \$1,613,518

Income Statement:

as of

#### **March 2023**

\$	508,155	Total Income
\$	145,585	Total Expenses
\$	362,570	Net Income

#### **March 2022**

\$	428,409	Total Income
\$	119,946	Total Expenses
\$	308,463	Net Income

2023 Actual vs. 2023 Budget Income lower by (\$14,805)

2023 Actual vs 2022 Actual Income Higher by \$54,107

Capital Fund Assets \$185,352

Added short term CDs for operating funds to gain higher interest income

### **Director's Report:**

See report on file.

Circulation and program attendance continue to increase

Grant awarded by the Adirondack Club for nature programming

Annual audit process to begin in August

### **Committee Reports:**

***Finance Committee:*** Reviewed budget, suggests 414 vote for 2024, main increases oil and electric, staff costs to align with NYS minimum wage requirements, maintain staff and services, increase Youth Services hours, and increase Monday hours

***Nominating Committee:*** Recommended adopting changes to new member policy. New members submit a written statement for the committee to review and attend 2 board meetings

### **New Business:**

*Nominating Committee Policy Updates:* Reviewed policy updates recommended by policy committee

*Committee Assignments:* Reviewed and adjusted committee assignments including ad hoc 414 committees

*Review All in One Copier Lease Comparisons:* Discussed and reviewed quotes for copier and printers. Discussed usage of ink cartridges. Reviewed several quotes and recommendations from other libraries.

### **Ongoing Business**

*2024 Funding Request:* Discussed tax cap override and preliminary budget for 2024. Discussed need for 414 vote and reasons for budget items

*Town Funds Update:* Library attorney contacted and waiting to hear back from town attorney, Set aside the overage in budget plan

### **Action Items**

**Beth Ferguson made a motion seconded by Amanda Herta to accept the lease of Toshiba 25/25 lease for 63 months as recommended by Executive Director.**

**In favor: 8**

**Opposed:0**

**Motion passed unanimously**

**Kate Monroe made a motion seconded by Joanne Ambrosini to accept amendments to the policy regarding new trustees as presented.**

**In favor: 8**

**Opposed:0**

**Motion passed unanimously**

**Bitsy Scigliano made a motion seconded by Beth Ferguson to accept the resolution to override the tax cap. (see resolution on file)**

**In favor: 8**

**Opposed:0**

**Motion passed unanimously**

**Joanne Ambrosini made a motion seconded by Beth Ferguson to accept the funding request of \$538,889 for the year 2024.**

**In favor: 8**

**Opposed:0**

**Motion passed unanimously**

**Kate Monroe made a motion seconded by Amanda Herta to approve the warrant for payment of the monthly bills as presented for April 2023.**

**In favor: 8**

**Opposed:0**

**Motion passed unanimously**

### **Public Comment**

Julie Burt thanked the board for their work and expressed continued interest in joining the board. She submitted the written statement to the nominating committee.

Meeting adjourned at 8:41 pm

**Next Monthly Board Meeting: Monday, May 22, 2023 7:00pm**

Respectfully submitted by Lynn Brickman