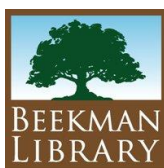


Beekman Library Facility Plan
DRAFT to be approved

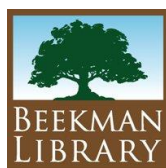
- Age of major systems [roof, HVAC, plumbing, wiring, septic, etc.]; maintenance and replacement schedules

System/Equipment	Year Installed	Preventative Maintenance Schedule	Recent Maintenance	Replacement Schedule
Roof	2005	As needed replace shingles and repair leaks	2021 some shingles and fascia replaced 2022 repaired leak north side where ridge lines meet	Approximately 20 years 2025
HVAC	2005	annual cleaning and service	Major repairs to units # 6 & 7 and replaced unit # 5 condenser Maintenance. Contract started 2023	10-20 years 2015-2025
Plumbing	2005	As needed	Replaced well tank 6-2010 Installed water meter in 2023	
Wiring	2005	As needed		
Lighting (LED)	2018	As needed	2021 Desk track changed to LED, timer for flag pole replaced	
Septic	2005	Pump every three-five years	Last pumping 2019	Due for pumping 2024
Deck	2005	Painting and repair of railing every other year	Last painting 2022	Due 2024
Well	2005	DC BOH tests water monthly		



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Boiler	2005	Annual cleaning and service	Replacement of circulating/check valve and expansion tank May 2013 Cleaned and serviced 2022	20-25 years 2025-2030
Reverse Osmosis System	NEW System 10-2020	Sleeve and bulb replaced as needed.	UV Light changed, sleeve cleaned January 2023	



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Housekeeping Standards [rest rooms, floors, mechanical room, general building]

- Rest rooms are cleaned weekly by cleaning service and checked daily by staff
 - Laminate and tile floors are mopped weekly by cleaning service
 - Carpet(2016) is vacuumed weekly by cleaning service(touch-up as needed by staff), shampooed annually
 - Water softener-salt levels are checked by staff monthly and filled as needed by town maintenance staff.
-
- ❑ Accessibility Assessment
Building is handicap accessible through front with automatic door opener and rear door with bell and staff assistance

 - ❑ Major Repairs Needed?
Cable and phone line pvc pipe leading into building leaks during spring thaw
Needs to be dug up and repaired

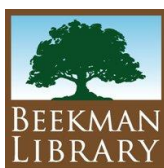
 - ❑ Code Compliance [local, fire code, ADA]
Fire Inspection last one 2019

 - ❑ Energy Consumption Assessment
Completed in 2018

 - ❑ Prioritized List of Renovation Project
 - Renovation of portion of basement to include a multi-purpose program room, restrooms and a kitchenette/breakroom

 - ❑ Plan for Expansion
 - Expansion to accommodate elevator and stairwell to provide public access to the basement
 - Expand and reconfigure main floor to include a larger children's room and dedicated youth services program space, south entrance and quiet reading room

Update 3-9-23cf



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