

**FRIENDS OF THE BEEKMAN LIBRARY
MINUTES OF THE MEETING HELD AUGUST 2, 2022**

OFFICERS, DIRECTORS, & MEMBERS PRESENT:

Lynn Adams, Jerry Balcom, Lynn Brickman, Irene Drugan, Xenia Ebel, Rebecca Florance, Mickey Fraher, Marvelle Hondorp, Kris Macdonald, Jen Mihocko, Jeanette Simone, Linda Sprance, Merle Von Wertber and Mary Jane Zukowski

STAFF PRESENT: Carol Fortier, Director

CALL TO ORDER:

In Arlene's absence, Rebecca called the meeting to order at 12:04pm

The minutes were accepted as distributed.

TREASURER'S REPORT:

Rebecca reported as follows:

We have \$5,783.35 in checking, \$374.85 in Savings. There is \$272.29 in Cash on Hand #1 and \$102.27 in Cash on Hand #2.

We issued a check to the library. We have raised \$11,730 Year to Date (\$1700 from the Annual Appeal).

Our Saturday book sale in July raised \$1216.00 and Thursday evening the sale raised \$376.00

Kris moved to accept the Treasurer's report, seconded by Mickey and passed.

DIRECTOR'S REPORT:

Administrative:

*We are currently undergoing our annual audit. We should have the final report presented at the September BOT meeting.

414 Funding:

*The Town Clerk completed the petition certification and sent it along with the resolution to the BOE.

*We are working on finalizing the publicity materials.

*I have a sign-up sheet for phone calls in October. Callers will be provided with a script and will be calling library supporters who are registered to vote. The goal of the phone calls is to get people to go out and vote NOT convince them to vote yes.

Building:

*The Community room furniture is in and looks wonderful. Take a look.

*The Town had Neave Landscaping finish up the grounds and they look so much better.

*We have some significant challenges with the HVAC units. We were quoted \$30,500 for two new units by one company but were able to repair total of four units for \$7500. The units are 17 years old. We will be entering into a contract with a reputable company to provide preventative maintenance. Hopefully this will allow us to replace units slowly over time rather than all at once.

Lower Level Renovation:

*The NYS Construction grand will be submitted next week.

*We will be working on clearing out excel items in the basement including some furnishings that will not be used. Children's Room floor plan and renderings are available to view.

Programs & Services:

*Summer reading is going great. There are over 250 children signed up and participating.

*Dutchess County site visit for Y.E.S. program went well, hoping to be funded again for 2023 for at least \$5,000.

*Sue will be starting a Mah John program in September.

LIBRARY BOARD OF TRUSTEES REPORT:

No report.

COMMITTEE REPORTS:

BOOK SALE:

We asked for volunteers for the two scheduled book sales as well as the "End of Summer Reading" event on Thurs. evening, Aug. 11th.

MEMBERSHIP COMMITTEE:

No Report

SOCIAL MEDIA COMMITTEE:

No Report

FUNDRAISING:

Raffles:

We don't have figures yet for the "Lottery Scratch Off" raffle but we know it was a pretty successful one.

The "Mom's Rescue Back to School" raffle is upstairs.

The last "Football /Tailgate will be up after Labor Day until October 15th

Christmas Cookie Sale:

Kris said that we will need someone to step up to Chair the cookie sale. It's not a great deal of work and Jane will help again this year. Kris will meet with anyone interested.

Rebecca spoke about donating Doug's comic book collection. She is researching them and pricing them.

OLD BUSINESS:

Rebecca spoke about the question last month concerning sales tax on gift certificates.

The purchaser of the gift certificate does not pay sales tax. When the gift certificate is used to purchase books at the sale - sales tax is added.

NEW BUSINESS:

NEXT MEETING DATE: Tuesday, September 6th at 12:00 noon downstairs in the Library.

ADJOURNMENT: There being no further business the meeting was adjourned.

Respectfully submitted,
Kris Macdonald
Secretary