



BEEKMAN LIBRARY ASSOCIATION

Board Meeting

Tuesday January 24, 2023

Community Room

Trustees Present Bitsy Scigliano, Dewey Lee, Beth Ferguson, Amanda Herta, Lynn Brickman,

Trustees Absent: Breda Huvane, Kate Monroe, Joanne Ambrosini,

Staff Present: Carol Fortier

Call to Order: Bitsy Scigliano called the meeting to order at 7:03 pm (Meeting held on Tuesday due to weather conditions on Monday)

Approval of Minutes:

Amanda Herta made a motion to accept the minutes as written from the November and December 2022 board meeting. Dewey Lee seconded. Minutes approved.

Treasurer's Report: (on file)

Balance Sheet (assets and cash on hand):

as of December 31, 2022	Total Assets: \$ 1,259,917
as of January 18, 2023 (preliminary)	Total Assets: \$1,229,911

Income Statement:

as of	<u>December 2022</u>	<u>December 2021</u>
	\$ 774,823 Total Income	\$ 603,111 Total Income
	<u>\$ 579,629 Total Expenses</u>	<u>\$ 499,836 Total Expenses</u>
	\$ (4806) Net Income	\$103,275 Net Income

2022 Actual vs. 2022 Budget Income lower by (\$4,806)

2022 Actual vs 2021 Actual Income Lower by (\$108,080)

Capital Fund Assets \$183,802

Friends of the Beekman Library Report:

Arlene Vacquer shared report

- Introduced Jen Mihocko, the new Treasurer
- Completed Book Sale Planning meeting
- Working on plans to consolidate and reorganize
- Total donated to the library for 2022 is \$29,155 THANK YOU FOBL!

Director's Report:

See report on file.

- Cleaned out lower level area. Items donated to ReStore, taken by other libraries or discarded
- Circulation is increasing
- April 26 Trustee dinner is returning at East Fishkill Library with Rebekkah Aldrich speaking about bans and the impact on libraries
- MHLS Trustee trainings site is active
- Wait lists growing for several programs

Committee Reports:

Expansion Committee: Met with Paul Mays, architect, Jessica Peterson, Town Building Inspector, and Dan Koehler, Town Engineer. Discussed plan for Phase 1 of construction and asked questions. Discussed recommendations from the town. Propose go forward with beginning Phase 1 of the lower level.

Policy Committee: Carol will set date to meet to review policies

New Business:

Nominations for Officers and expiring terms/Annual Meeting: Discussed need for Nominations Committee to meet to plan for March 26 annual meeting

Conflict of Interest Forms: Signed trustee conflict of interest forms

Ongoing Business

none

Action Items

Beth Ferguson made a motion seconded by Amanda Herta to approve the warrant for payment of the monthly bills as presented for January 2023.

In favor: 5

Opposed:0

Motion passed unanimously

Public Comment

Jeff Silverstein attended and expressed interest in joining the board. He commented on the importance of having sound policies in place. He complimented the Board on congeniality, knowledge of issues, and competency.

Executive Session Bitsy Scigliano made a motion seconded by [Lynn Brickman](#) to enter Executive session to discuss a personnel matter pertaining to a particular staff member. All in favor.

Entered executive session at 8:05 pm.

At 8:25 pm, Dewey Lee made a motion seconded by [Beth Ferguson](#) to end Executive session. All in favor.
No action needed.

Meeting adjourned at 8:27 pm

Next Monthly Board Meeting: Monday, February 27, 2023 at 7:00 pm

Respectfully submitted by Lynn Brickman