



BEEKMAN LIBRARY ASSOCIATION

Board Meeting

Monday, November 28, 2022

Community Room

Trustees Present Bitsy Scigliano, Lynn Brickman, Dewey Lee, Joanne Ambrosini, Beth Ferguson, Amanda Herta

Trustees Absent: Kate Monroe, Breda Huvane,

Staff Present: Carol Fortier

Call to Order: Bitsy Scigliano called the meeting to order at 7:02 pm

Approval of Minutes:

Joanne Ambrosini made a motion to accept the minutes as written from the October 2022 board meeting. Amanda Herta seconded. Minutes approved.

Treasurer's Report: (on file)

Balance Sheet (assets and cash on hand):

as of October 31, 2022

Total Assets: \$ 1,317,665

as of November 11, 2022 (preliminary)

Total Assets: \$ 1,301,182

Income Statement:

as of

October 2022

\$ 536,217 Total Income

\$ 491,039 Total Expenses

\$ 45,178 Net Income

October 2021

\$ 561,224 Total Income

\$ 410,074 Total Expenses

\$151,150 Net Income

2022 Actual vs. 2022 Budget Income Lower by \$32,314

2022 Actual vs. 2021 Actual Income Lower by \$105,972

Capital Fund Assets \$182,743

Friends of the Beekman Library Report:

Arlene Vaquer shared report submitted

- November Book Sale made about \$1,300
- December 10 Cookie Sale and book sale
- Annual Appeal letters go out after Thanksgiving
- Thank you to Rebecca and Doug Florance for their years of volunteer service to the library and best wishes as they move south

Director's Report:

See report on file.

- Looking into tax credit for Employee Retention Program
- Circulation and library visits increasing
- Cleaning out the lower level

Committee Reports:

Expansion Committee: met and reviewed master plan from BRM

New Business

Adjusted Committee Assignments: Reviewed and adjusted committee assignments

Ongoing Business

2023 Holidays and Personal Day Proposal

Reviewed and discussed holiday and BOT meeting dates for 2023.

Action Items

Dewey Lee made a motion seconded by Amanda Herta accept the personnel benefits policy as presented.

In favor: 6

Opposed:0

Motion passed unanimously

Beth Ferguson made a motion seconded by Dewey Lee to accept the holiday closing and BOT meeting schedule for 2023 as proposed.

In favor: 6

Opposed:0

Motion passed unanimously

Bitsy Scigliano made a motion seconded by Beth Ferguson to accept the Capitalization policy as presented.

In favor: 6

Opposed:0

Motion passed unanimously

Beth Ferguson made a motion seconded by Joanne Ambrosini to accept the 2023 budget as presented.

In favor: 6

Opposed:0

Motion passed unanimously

Joanne Ambrosini made a motion seconded by Amanda Herta to approve the warrant for payment of the monthly bills as presented from November 2022.

In favor: 6

Opposed:0

Motion passed unanimously

Public Comment

none

Meeting adjourned at 8:46 pm

Next Monthly Board Meeting: Tuesday, December 20, 2022, 5:00 pm

Respectfully submitted by Lynn Brickman