

**FRIENDS OF THE BEEKMAN LIBRARY
MINUTES OF THE MEETING HELD MONDAY, AUGUST 3, 2020**

OFFICERS, DIRECTORS, & MEMBERS PRESENT:

Lynn Adams, Dave Anderson, Jerry Balcom, Denise Dini, Rebecca Florance, Mickey Fraher, Larry and Joan Korducki, Kris Macdonald, Caryn Presti, Barbara Rendich, Jeanette Simone, and Arlene Vaquer

STAFF PRESENT: None

CALL TO ORDER:

Dave called the meeting to order at 5:45 pm.

Dave moved to accept the minutes from the July meeting. Arlene seconded the motion which passed.

TREASURER'S REPORT:

Rebecca reported that the only transaction since July was a check given to the Library in the amount of \$3,000.00.

DIRECTOR'S REPORT:

None

COMMITTEE REPORTS:

New Fundraising Ideas:

Kris is working on a 2021 Calendar for a fundraising project.

Rebecca is working on a Member's Craft Fair Day for the Fall. Our crafty members will make crafts to sell for the Library. The proposed date is 2nd Sat in November, the 14th. There are still a lot of details to work out.

Membership:

Arlene reported that now that we are starting up again, working members should pay their annual dues. She will get together with Denise to discuss collecting dues.

LIBRARY BOARD OF DIRECTORS REPORT:

The July 27th meeting was postponed

OLD BUSINESS:

Rebecca is still working on the Paypal account.

NEW BUSINESS:

Irene officially resigned as a Director effective July 20th via email. The members agreed that we would like Jerry Balcom, who works so hard for the Friends, be elected a Director to fill Irene's spot until 2025.

Arlene nominated Jerry Balcom as a Director of the Friends of the Beekman Library to fill Irene's vacancy. Kris seconded this motion.

There being no further nominations from the floor, the Secretary was instructed to cast one ballot making Jerry's election unanimous.

Jerry accepted his directorship and we congratulated him.

Also under New Business, Arlene handed out Protocols for volunteering downstairs. She walked us through the protocols. Most importantly volunteers need to be listed upstairs when they are in the building. One member would go upstairs on Tuesday mornings and sign in and list the

2 or 3 volunteers who would be downstairs and for how long. Also very important will be to wipe down all surfaces we touched. For example, we need to wipe down the two door handles inside and out at the stairway leading upstairs and the light switches, table tops and the outside door handles inside and out. Also wipe down the thermostats. It's also important to leave our front door open to circulate the air.

It was decided to hold a "Book Donation Day" as there has been an overwhelming request for one. We discussed the logistics of holding this donation day. 3 or 4 volunteers would be required and donors would carry their donations into the building and put them in the front of the library. Some tables will be taken down to make room. Irene will come in and sort alone so that the next Tues. group can shelve where there's room.

It was also decided to hold a Book Sale on Saturday, Sept. 26th. There was a very lengthy discussion about safety and logistics concerning our safety as well as our patrons. Arlene and Carol F. have put together a list of protocols for this book sale. We will discuss this further at our Sept. meeting. It was suggested that after Dave marks off 6' spaces, we do a walk through prior to our sale.

Irene has already been in to sort the many boxes of donations from the Library. Volunteers will begin again next Tuesday, August 11th with 4 or 5 people half day and then others in the afternoon. Because everyone is anxious to fix up their areas we decided to do shifts. Kris and/or Arlene will be there at all times. The two time slots will be 10-12 and 12-2. There will be a sign up sheet for each Tuesday. Hopefully everyone will be able to get in.

The next meeting will be held again in person outdoors on Monday, September 8, 2020 at 5:30. If needed a rain date will be Tues. September 9th at 5:30 pm.

There being no further business, the meeting was adjourned at 7:00 pm

Respectfully submitted,
Kris Macdonald
Secretary