

**FRIENDS OF THE BEEKMAN LIBRARY
MINUTES OF THE MEETING HELD NOVEMBER 9, 2021**

OFFICERS, DIRECTORS, & MEMBERS PRESENT:

Lynn Adams, Jerry Balcom, Lynn Brickman, Rebecca Florance, Marvelle Hondorp, Joan Korducki, Larry Korducki, Kris Macdonald, Barbara Rendich, Linda Sprance, and Arlene Vaquer

STAFF PRESENT: Carol Fortier

CALL TO ORDER:

Arlene called the meeting to order at 5:31 pm. Lynn A. moved to accept the October minutes, this was seconded by Barbara. Motion passed.

TREASURER'S REPORT:

Rebecca reported that there is \$7,244.03 in the checking account, \$382.16 in the savings account and cash on hand is \$274.63. Rebecca gave a \$2,500.00 check to the Library. October's Saturday book sales made \$934.80 with \$80 from vendors.

Kris moved to accept the Treasurer's Report which was seconded by Lynn A. and passed.

DIRECTOR'S REPORT: * This report was prepared for a Nov. 2nd meeting so there are some updates in red.

Community Outreach

The Great Giveback was a success. I delivered ten boxes of items to the Grace Smith House. They were very appreciative.

Expansion/Renovation

The expansion committee took a field trip to the Highland and Kingston Libraries. They both used Butler Rowland and Mays (our architect) for their projects. We were very pleased with the designs at both locations. Our next meeting with the architect is this Thursday.

Financial

The auditors completed their audit and reported to the Board on October 25th. We received a clean audit with no concerns. They had some recommendations to improve our record keeping that Pam and I will work on over the next few months. 990 will be filed by the end of the week. The deadline for our tax filing extension is November 15th. **Carol reported this evening that everything is fine.**

Funding Referendums

We should know by 11pm this evening if the funding referendums were approved. To those of you who made phone calls, thank you for your efforts. **The referendum in Union Vale went down and Beekman passed.**

Programs

The Halloween programs were a success. Pauline and Anne Marie have a Polar Express program scheduled for December 4th.

We plan to participate in the Town's holiday events. Bedazzle Beekman will be held on December 11th. We will be doing a giveaway to children at the rec as well as decorating the library and being placed on the town map along with home and business owners who choose to participate. We would appreciate any help for the decorating. We are hoping the Fire Dept. will assist with the ladder truck.

Staff

I hired a new Assistant Director who will be starting next week. Sue Ray has extensive experience in multiple libraries, most recently Catskill Library.

Strategic Plan

The outreach for the new strategic plan was completed back in 2019 before the pandemic began. The committee is finalizing the written plan and will present it to the board at the November 22nd meeting.

At this time, Arlene introduced our two new working members, Marvelle Hondorp and Linda Sprance.

LIBRARY BOARD MEETING REPORT

Arlene reported that most of the discussion was about the audit. The library passed with flying colors.

Board spoke about the new Assistant Director, Sue Ray. The BOT discussed "Bedazzle Beekman".

Carol got permission to get lights to decorate the library. We won the Scarecrow contest.

(Lynn B announced that during our outreach meetings it was thought that we need to be more involved with town activities.)

COMMITTEE REPORTS:

Book Sale:

Rebecca explained that we have separated the tallying tables up by the register. She feels that this will be a better way of tallying.

Arlene spoke about a new "sorting group"; Rebecca, Lynn A, Irene and Arlene will be our new "sorting group".

With regard to the November sale, there will be an "End of Season" Ebay sale, Large Prints will now be \$1 each going forward, and our "Christmas Book Shoppe" will be open again in Nov. Lynn B has set up a special "Warm & Cozy" Winter Cookbook/Crockpot" table with the cookbooks

MEMBERSHIP COMMITTEE: No report

SOCIAL MEDIA COMMITTEE: Anne Marie Larkin works upstairs on Tuesdays now so she could not attend. However she reported that she would be advertising our book sale on local radio stations, and on PATCH as usual.

Fundraising:

Christmas Cookie Sale:

Linda will be passing around signup sheets for bakers at the Nov. book sale. We may have a couple of young girls helping with signup sheets. Lynn B. suggested that for each person who signs up to bake, we give them a "free" sticker and then they can go pick out a free cookbook. It was suggested that Terry and Linda find out who will be buying the chocolate kisses and candy canes for the cookie sale. Rebecca said she would get the chocolate kisses.

Raffles:

The "Christmas Wrap" raffle basket is ready and will go upstairs the week of the 15th. The drawing will be held at our Christmas Cookie Sale along with other raffles that we will put together.

Calendar:

Calendars are done and they are beautiful. They are on sale at the front desk and we will have them at our Nov. book sale and the Christmas Cookie Sale.

Annual Appeal:

Arlene announced that the letter is printed and would be going out after Thanksgiving.

OLD BUSINESS:

It was agreed upon that Dec. 14th would be the last day for book donations. We will take a break until Jan. 18th. Arlene will notify Carol F.

The book sale planning meeting for 2022 will be held on Sunday Jan. 23rd (11-2) at the Roosevelt House in Dalton Farm. It will be a pot luck and invites will be going out.

NEW BUSINESS:

Lynn A. said that our monthly meetings on Tuesdays should now be held at 12:00 noon since everyone is retired. The committee decided this was a great idea.

Lynn moved that the Friends' monthly meeting now be held on Tuesdays at 12:00 noon starting with our Dec. meeting. This was seconded by Arlene and passed.

Also under New Business, Rebecca handed out the 2022 book sale dates for our information.

There being no further business, Rebecca moved to adjourn at 6:23 pm this was seconded by Larry and passed.

NEXT MEETING DATE: Tuesday, December 7th at 12:00 noon downstairs in the Library.

Respectfully submitted,

Kris Macdonald

Secretary