



SHELVING VOLUNTEER APPLICATION FORM
PLEASE PRINT CLEARLY

Date: _____

Notice to applicant:

Thank you for your interest in serving our community through volunteer work at the Beekman Library. Please fill out this application and we will then discuss the nature and scope of your possible position in the library.

NAME _____

PHONE _____

ADDRESS _____

AGE _____

1. List work experience (including volunteer work). Highlight the experience which you feel might be applicable to library work.

2. List other skills and special knowledge you have that might be beneficial to the library.

3. Why are you interested in Beekman Library?

Availability (please fill out one or more):

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

1. Please put the following titles in alphabetical order (1-5) with #1 being the first alphabetically.

_____ A Yellow Raft in Blue Water
_____ Yell Down the Water Spout
_____ Yesterday's Gone
_____ Yeoman From Madrid
_____ Yellowing Dreams

2. Please put the following numbers in correct order (1-5) with #1 being the lowest number and #5 being the highest.

_____ 917.17
_____ 917.22
_____ 920.09
_____ 917.4
_____ 920

3. Please put the following author names in alphabetical order (1-5) with #1 being the first alphabetically.

_____ Smith, John C.
_____ Smiley, Jane
_____ Thompson, Richard
_____ Thompsen, Thomas
_____ Smith, John Witherall

We would like to welcome you to our team and hope that this will be an enjoyable venture for you. A few things to remember:

- There is no such thing as a bad question. If in doubt, ASK.
- A book put in the wrong place may not be found again for months!
- The job of the volunteer is NOT to be a librarian. You should not be answering reference questions, but you should always send the patron to someone who can help them.

Hospitality is an important part of what we do, so keep smiling.