



**SHELVING VOLUNTEER APPLICATION FORM**  
PLEASE PRINT CLEARLY

Date: \_\_\_\_\_

Notice to applicant:

Thank you for your interest in serving our community through volunteer work at the Beekman Library. Please fill out this application and we will then discuss the nature and scope of your possible position in the library.

NAME \_\_\_\_\_

PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

AGE \_\_\_\_\_

1. List work experience (including volunteer work). Highlight the experience which you feel might be applicable to library work.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. List other skills and special knowledge you have that might be beneficial to the library.

\_\_\_\_\_  
\_\_\_\_\_

3. Why are you interested in Beekman Library?

\_\_\_\_\_  
\_\_\_\_\_

Availability (please fill out one or more):

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

1. Please put the following titles in alphabetical order (1-5) with #1 being the first alphabetically.

\_\_\_\_\_ A Yellow Raft in Blue Water  
\_\_\_\_\_ Yell Down the Water Spout  
\_\_\_\_\_ Yesterday's Gone  
\_\_\_\_\_ Yeoman From Madrid  
\_\_\_\_\_ Yellowing Dreams

2. Please put the following numbers in correct order (1-5) with #1 being the lowest number and #5 being the highest.

\_\_\_\_\_ 917.17  
\_\_\_\_\_ 917.22  
\_\_\_\_\_ 920.09  
\_\_\_\_\_ 917.4  
\_\_\_\_\_ 920

3. Please put the following author names in alphabetical order (1-5) with #1 being the first alphabetically.

\_\_\_\_\_ Smith, John C.  
\_\_\_\_\_ Smiley, Jane  
\_\_\_\_\_ Thompson, Richard  
\_\_\_\_\_ Thompsen, Thomas  
\_\_\_\_\_ Smith, John Witherall

We would like to welcome you to our team and hope that this will be an enjoyable venture for you. A few things to remember:

- There is no such thing as a bad question. If in doubt, ASK.
- A book put in the wrong place may not be found again for months!
- The job of the volunteer is NOT to be a librarian. You should not be answering reference questions, but you should always send the patron to someone who can help them.

Hospitality is an important part of what we do, so keep smiling.