



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Monday, September 25, 2017
Beekman Library Community Room

Trustees Present: Tom Kraft, Bitsy Scigliano, Beth Ferguson, Lynn Brickman, Kate Monroe, Karen Madden

Trustees Absent: , Julie Mirsberger, Louise DiPalermo, Breda Huvane

Staff Present: Carol Fortier-Rodriguez

Call to Order: Tom Kraft called the meeting to order at 7:00 pm.

Approval of Minutes:

Bitsy Scigliano made a motion to accept the minutes as written from the August 2017 board meeting. Beth Ferguson seconded. Passed unanimously.

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of August 31, 2017

Total Assets: \$ 392,867

as of September 20, 2017 (preliminary)

Total Assets: \$ 373,141

Income Statement:

as of:

| | <u>August 2017</u> | | <u>August 2016</u> |
|--|---------------------------|----------------|---------------------------|
| | \$ 441,588 | Total Income | \$ 430,178 |
| | \$ 319,434 | Total Expenses | \$ 294,570 |
| | \$ 122,154 | Net Income | \$ 135,608 |

Overall: 2017 Actual vs. 2017 Budget: Over budget by \$412
 2017 Actual vs. 2016 Actual: Income lower by \$3,054

Beth Ferguson attended MHLS Fiduciary and Financial Seminar. Discussed and shared information learned. Discussed library's need to adjust some practices and verified current practices suggested at seminar.

Friends of Beekman Library Report

- Raise approximately \$1100 at book sale
- Vendor Fair Oct. 15
- Giants tickets raffle for Dec. 31 game on sale
- The board expressed condolences to the family of Marge Schwinn

Director's Report:

See report on file.

- Big Truck Day Sept 30
- Fire Drill to be conducted on Oct. 11 to fulfill requirement from grant
- Oct. 18 Beekman Town Board will recognize Friends of Beekman Library at meeting
- TV and slide projector no longer working
- 51 Library cards issued this month

Committee Reports

414 Committees: Bookmarks are being distributed, Library budget will appear as Proposition 5 on the ballot; postcards to be sent out around Oct. 31, information about the vote in newsletter, enews and website

Building expansion Committee: Next meetings to be scheduled

New Business

Video Presentation Equipment

Discussed need for new video equipment due to expense of repairing older technology including tv and bulb for projector. Carol Fortier shared quotes and recommendations for up to date equipment.

Trustee education handouts and discussion

Carol Fortier and Karen Madden attended new trustee workshop. Shared information regarding role of trustee

Old Business

Thank you to the Monroe Family for completing and installing the cornerstone.

Action Items

Karen Madden made a motion seconded by Beth Ferguson to purchase television, video presentation equipment, and cabinet not to exceed \$5000 to replace old equipment.

In favor: 6 Opposed: 0

Motion Passed unanimously

Tom Kraft made a motion seconded by Bitsy Scigliano to hire one new Library Clerk to fill a vacant position at a salary of \$10.40 per hour.

In Favor: 6 Opposed 0

Motion passed unanimously

Bitsy Scigliano made a motion seconded by Kate Monroe to approve payment of the monthly bills from September 2017.

In favor: 6 Opposed:0

Motion passed unanimously

Public Comment

None

Motion to adjourn made by Tom Kraft seconded by Bitsy Scigliano approved unanimously
Meeting adjourned 8:16 pm.

Next Meeting: Monday, October 23, 2017 7:00 pm

Respectfully submitted by Lynn Brickman