



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Monday, October 24, 2016
Beekman Library Community Room

Trustees Present: Tom Kraft, Lynn Brickman, Beth Ferguson Breda Huvane, Kate Monroe, Bitsy Scigliano, Julie Mirsberger

Trustees Absent:

Staff Present: Carol Fortier-Rodriguez

Call to Order: Tom Kraft called the meeting to order at 7:01 pm.

Presentation to Ed Lieberthal: Thank you to Ed for many years of service to the library. The board presented Ed with a plaque and Trustee Emeritus library card in recognition of his work.

Monthly Expenditure Report: The board members reviewed the expense report for October 2016.

Approval of Minutes:

Breda Huvane made a motion to accept the minutes as written from the September 2016 board meeting. Bitsy Scigliano seconded. Passed unanimously.

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of September 30, 2016

as of October 14, 2016 (preliminary)

Total Assets: \$415,067

Total Assets: \$399,964

Income Statement:

as of:

September 2016
\$ 431,718 Total Income
\$ 333,340 Total Expenses
\$ 98,378 Net Income

September 2015
\$ 431,121 Total Income
\$ 319,923 Total Expenses
\$ 111,198 Net Income

Overall: 2016 Actual vs. 2016 Budget: Income lower by \$ 3,122
2016 Actual vs. 2015 Actual: Income lower by \$ 12,820

Friends of Beekman Library Report by Rebecca Florance

- October sale earned over \$700
- Vendor Fair well attended, 22 vendors, earned over \$800 plus over \$360 on raffles
- over 40 members currently
- Friends of Beekman Library Facebook page is active

Director's Report:

See report on file.

- Appeal letter to go out in November
- Tax cap form filed indicating we have not exceeded the tax cap
- UV filtration system installed. Waiting for the Board of Health to finish testing to remove signs
- Fire Inspector noted need to obtain carbon monoxide detectors
- Several grants were received
- Big Truck Day was successful despite the weather
- Battle of the Books victory party Oct. 28 at 6 pm to be attended by officials from Arlington Central School District

Committee Reports

none

Old Business

Sidewalk Repair

No progress. Continues to be a problem. Tom will follow up

Lighting

No new information. Waiting for responses. Carol will follow up.

New Business

Budget Draft

Carol Fortier presented the 2017 budget draft for discussion. (on file)

2017 Holiday Closings

Carol Fortier presented list of holiday closing. (on file)

Carbon Monoxide Detectors

Discussed type of CO detectors needed and benefits of which to purchase to satisfy requirement based upon fire inspection

Board discussed how patrons are contacted when books are lost and need replacement.

Action Items

Bitsy Scigliano made a motion seconded by Kate Monroe to approve payment of the monthly bills from October 2016.

In Favor 7 Opposed 0

Motion passed unanimously

Bitsy Scigliano made a motion seconded by Beth Ferguson to accept the 2017 budget as presented.

In Favor 7 Opposed 0

Motion passed unanimously

Breda Huvane made a motion seconded by Julie Mirsberger to purchase 3 carbon monoxide detectors and monitoring service from Vector Security.

In favor 5 Opposed 1 Abstained 1

Motion passed

Kate Monroe made a motion seconded by Bitsy Scigliano to accept the holiday closings as listed for 2017.

In favor 7 Opposed 0

Motion passed unanimously

Tom Kraft made a motion seconded by Bitsy Scigliano to invite Louise DiPalermo to join the board as a trustee.

In favor 7 Opposed 0

Motion passed unanimously

Welcome Louise!

Public Comment

none

Motion to adjourn made by Kate Monroe, seconded by Breda Huvane approved unanimously
Meeting adjourned 8:37 pm.

Next Meeting

Monday, November 28, 2016 7:00 pm

Respectfully Submitted by Lynn Brickman