



**BEEKMAN LIBRARY ASSOCIATION**  
**Board Meeting**  
**Monday, November 23, 2015**  
**Beekman Library Community Room**

**Trustees Present:** Tom Kraft (by phone), Lynn Brickman, Beth Ferguson, Breda Huvane, Bitsy Scigliano Julie Mirsberger

**Trustees Absent:** Kate Monroe Ed Lieberthal,

**Trustees on Leave:** Ann Kummer

**Staff Present:** Carol Fortier-Rodriguez

**Call to Order:** Bitsy called the meeting to order at 7:12pm.

**Monthly Expenditure Report:** The board members reviewed the expense report for October 2015.

**Approval of Minutes:**

Breda Huvane made a motion to accept the minutes as written from the October 2015 board meeting. Beth Ferguson seconded. Passed unanimously.

**Treasurer's Report:**

Balance Sheet (cash in the bank):

as of October 31, 2015

as of November 18, 2015 (preliminary)

Total Assets: \$394,944

Total Assets: \$376,123

Income Statement:

as of:

**October 2015**

\$ 438,421 Total Income

\$353,861 Total Expenses

\$ 84,560 Net Income

**October 2014**

\$411,817 Total Income

\$330,833 Total Expenses

\$80,984 Net Income

Overall: 2015 Actual vs. 2015 Budget:

Income higher by \$26,192

2015 Actual vs. 2014 Actual:

Income higher by \$ 3,576

**Director's Report:**

See report on file.

- Appeal letters at printers to be sent out beginning of December
- Sample NYS Library e-reader and book displayed at desk increasing awareness of this service for patrons with vision disabilities
- Katherine Reilly will begin on November 30 as Assistant Director. Welcome Katherine

**Committee Reports**

none

**Old Business**

*Union Vale Funding Agreement Update*

MHLS attorney Ellen Bach reviewed and revised the contract offered by the Town of Unionvale. Draft was reviewed and discussed. Contract to be discussed at December MHLS Board meeting.

**New Business**

*Request for Clothing Donation Box*

Discussed pros and cons of request by the Beekman Royals baseball team to place a fundraising clothing drop box in the back parking lot. Board decided it is not feasible nor in the best interest of the library.

### *Inquiry for rental of Basement*

Discussed inquiry to rent the basement to a local preschool.  
The Beekman Library does not rent the basement.

### *Budget*

Discussed possible adjustments to the 2016 budget now that 414 funding has been established and Unionvale funding which was excluded has been tentatively restored. No decisions were made at this time. Carol Fortier will review budget and present changes to the Board.

Discussed possibility of increasing fines on late books from ten cents per day to twenty-five cents per day. No need to increase fines was established at this time.

### *Calendar and Meeting dates*

Discussed 2016 Holiday calendar and BOT meeting dates

Since December 25, 2016 and January 1, 2017 (New Year's Day) fall on Sunday, discussed the dates of the paid holiday and closure of the library. Decided to close on Saturday

December 24, 2016 and Saturday, December 31, 2016 (New Year's Eve) instead of

Monday, December 26 and Monday, January 2.

BOT meeting dates discussed Suggested December meeting be December 19 instead of Dec 26.

### **Action Items**

**Bitsy Scigliano made a motion seconded by Beth Ferguson: Shall the board approve Beekman Royals Baseball Team placing a clothing drive fundraising bin in the parking lot at the Beekman Library?**

**All in favor: 0 Opposed : 6 Motion rejected unanimously**

**Bitsy Scigliano made a motion Beth Ferguson seconded: To accept the 2016 Holiday Calendar as amended (closed on Dec. 24 and 31)**

**All in favor: 6 Opposed: 0 Motion passed unanimously**

**Beth Ferguson made a motion seconded by Breda Huvane to accept the Board of Trustee 2016 meeting dates as amended. (December 19 meeting)**

**All in Favor: 6 Opposed: 0 Motion passed unanimously**

### **Public Comment**

Mrs. Florance agreed with the action item regarding the clothing box.

Motion to adjourn made by Bitsy Scigliano, seconded by Breda Huvane, approved unanimously  
Meeting adjourned 8:57 pm.

### **Next Meeting**

**Monday, December 28, 2015 at 7:00 pm.**

Respectfully Submitted  
Lynn Brickman