



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Tuesday, May 29, 2018
Beekman Library Community Room

Trustees Present: Bitsy Scigliano Lynn Brickman, Beth Ferguson, Kate Monroe, Karen Madden

Trustee Absent: Breda Huvane

Trustee on Leave: Julie Mirsberger

Staff Present: Carol Fortier

Call to Order: Bitsy Scigliano called the meeting to order at 7:00 pm.

Approval of Minutes:

Kate Monroe made a motion to accept the minutes as written from the April 2018 board meeting Beth Ferguson seconded. Passed unanimously. (May meeting on Tuesday due to Memorial Day holiday)

Financials and Audit Report (report on file)

Tracy Tarsio from Day Seckler shared the findings from Financial Statements December 31, 2017 and 2016. Stated it is their opinion the financial statements are fair and accurate.

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of April 30, 2018

as of May 14, 2018 (preliminary)

Total Assets: \$ 575,668

Total Assets: \$ 562,771

Income Statement:

as of:

April 2018

\$ 458,199	Total Income
\$ 154,190	Total Expenses
\$ 304,009	Net Income

April 2017

\$ 417,126	Total Income
\$ 142,320	Total Expenses
\$ 274,806	Net Income

Overall: 2018 Actual vs. 2018 Budget: Under budget by \$3,786
2018 Actual vs. 2017 Actual: Income higher by \$29,203

Income funds now complete for 2018. Renewed CD investments at a slightly higher rate.

Friends of Beekman Library Report

- Carol Fortier reported two book sales so far raised about \$2500
- Currently selling raffle tickets or Italian basket and Yankee/Red Sox tickets
- Membership is up

Director's Report:

See report on file.

- UV filtration system problem is under warranty and company is working to resolve on going problems. Carol will find out if warranty can be extended due to number of problems with the system.
- Program attendance is up including children's programs and well attended adult programs especially the genealogy programs and balance programs

Committee Reports

Expansion Committee

Update on Lease Line: Carol Fortier investigated lease line for the building. Largest area to expand is on the side of the building. The back is just to the deck railing. Meeting to be scheduled.

New Business

NYSEG Energy Saver Program

Discussed NYSERDA Energy Audit application for NYS Construction grant for energy efficient lighting. Senator Murphy's office grant is for \$2500. Other grants are being investigated. In order to meet the requirements for the NYS construction grant, a NYSERDA energy audit and an updated facility plan are needed.

Facility Plan

Discussed current facility plan as presented. Checking on septic pumping.

Board of Elections

Discussed request by Board of Elections to use the library as a polling place

Fine Structure Changes

Discussed fine changes to encourage taking out DVDs. Instead of increasing fines, older DVDs can be borrowed for 3 weeks. New DVDs will remain 1 week. Fines will remain the same.

Action Items

Beth Ferguson made a motion seconded by Karen Madden to proceed with a NYSERDA energy audit not to exceed \$2300.

In favor: 5

Opposed: 0

Motion passed unanimously

Bitsy Scigliano made a motion seconded by Beth Ferguson to accept the Beekman Library Facility Plan as presented.

In favor: 5

Opposed: 0

Motion passed unanimously

Lynn Brickman made a motion seconded by Karen Madden to accept Linda Jacobs offer to join the Beekman Library Board of Trustees effective immediately.

In favor: 5

Opposed: 0

Motion passed unanimously

Public Comment

Linda Jacobs expressed she would like to join the board. Her background in finance and her long and varied experience with the library would be assets to the board.

Dennis Spinney expressed interest in possibly joining the board. He is a Unionvale resident interested in the community and the library.

Angelo Limardo complimented the board saying he was impressed with its operation and organization.

Motion to adjourn made by Beth Ferguson seconded by Karen Madden approved unanimously
Meeting adjourned 8:22 pm.

Next Meeting: Monday, June 25, 7:00 pm.

Respectfully submitted by Lynn Brickman