



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Monday, March 27, 2017
Beekman Library Community Room

1

Trustees Present: Tom Kraft, Lynn Brickman, Bitsy Scigliano Kate Monroe, Louise DiPalermo Breda Huvane

Trustees Absent: Beth Ferguson, Julie Mirsberger

Staff Present: Carol Fortier-Rodriguez

Call to Order: Tom Kraft called the meeting to order at 7:08 pm.

Approval of Minutes:

Bitsy Scigliano made a motion to accept the minutes as written from the February 2017 board meeting. Breda Huvane seconded. Passed unanimously.

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of December 31, 2016

Total Assets: \$ 345,886

as of January 18, 2017 (preliminary)

Total Assets: \$ 215,536

Income Statement:

as of:

February 2017	
\$ 34,850	Total Income
\$ 69,530	Total Expenses
\$(34,680)	Net Income

February 2016	
\$ 33,123	Total Income
\$ 67,471	Total Expenses
\$(34,348)	Net Income

Overall: 2017 Actual vs. 2016 Budget:

Under budget by \$ 3,345

2017 Actual vs. 2016 Actual:

Income lower by \$(332)

Matured CD rolled over.

Friends of Beekman Library Report

See minutes on file

- Craft Fair April 2 has 23 vendors and a waiting list
- Receiving donations and cleaning up shelves to make room for new items
- April 22 Book Sale

Director's Report:

See report on file.

- Waiting for date for audit
 - Received town funds and adjusted account balances as required
 - Heat issues fixed
 - Book case will be installed 3rd week of April with volunteers on Saturday to move items off shelves and installation on Sunday
 - Bluebird houses arrived and will be installed when weather permits. Houses came as a result of a library program by Ralph T. Waterman Bird Club
 - Drum circle and Cupcake decorating programs well attended and successful
 - Copies of the Annual Report to the Community were delivered to Beekman and Union Vale Town Hall and available on the website
 - Print newsletter at the printer to send beginning of April
- Discussed how often library information is presented to town board

Committee Reports

none

Old Business

2018 Funding Discussion

Discussed needs and preliminary amounts needed to keep up with minimum wage increase compliance and building expenses. With the library being over ten years old, things are breaking and needing repair and maintenance due to age. Carol Fortier provided detailed salary information to meet minimum wage requirements

Final Count for the DC Trustee Dinner

Carol Fortier tallied list of trustees attending dinner

New Business

Standing Committee Assignments

Reorganized committee assignments

Personnel Committee

Kate Monroe
Tom Kraft
Bitsy Scigliano

Nominating Committee

Bitsy Scigliano
Beth Ferguson
Breda Huvane

Finance Committee

Tom Kraft
Beth Ferguson
Louise DiPalermo

Policy Committee

Julie Mirsberger
Bitsy Scigliano
Lynn Brickman
Beth Ferguson (formatting)

Fundraising Committee

Lynn Brickman
Beth Ferguson
Tom Kraft

414 Committee Assignments

Publicity

Kate Monroe
Julie Mirsberger
Tom Kraft

Petitions

Bitsy Scigliano
Lynn Brickman
Breda Huvane
Beth Ferguson

Finance

Tom Kraft
Beth Ferguson
Louise DiPalermo

Cell Tower Discussion

It came to our attention in March that the Town of Beekman was considering placing a cell tower adjacent to the library. Tom Kraft and Carol Fortier attended a board meeting and shared information presented. Discussed the tower's potential impact on the library and staff concerns.

Action Items

Bitsy Scigliano made a motion seconded by Kate Monroe to approve payment of the monthly bills from March.

In Favor 6 Opposed 0

Motion passed unanimously

Tom Kraft made a motion seconded by Bitsy Scigliano to approve resolution in response to Town of Beekman plan to place a cell tower adjacent to library property to be amended by Breda Huvane.

In favor 6 Opposed 0

Motion passed

Public Comment

none

Motion to adjourn made by Bitsy Scigliano, seconded by Louise DiPalermo approved unanimously
Meeting adjourned 8:55 pm.

Next Meeting: Monday, April 24, 2017 7:00 pm

Respectfully Submitted by Lynn Brickman