



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Monday, June 26, 2017
Beekman Library Community Room

Trustees Present: Tom Kraft, Bitsy Scigliano, Beth Ferguson, Lynn Brickman, Breda Huvane, Louise DiPalermo

Trustees Absent:, Kate Monroe Julie Mirsberger

Staff Present: Carol Fortier-Rodriguez

Call to Order: Tom Kraft called the meeting to order at 7:12 pm.

Approval of Minutes:

Bitsy Scigliano made a motion to accept the minutes as written from the May 2017 board meeting. Beth Ferguson seconded. Passed unanimously.

Audit and 990 Reviews

Tracey Tarsio, CPA from Day Seckler presented auditor's report. All financial statements are materially correct. See report on file for details.

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of May 31, 2017

as of June 30, 2017 (preliminary)

Total Assets: \$ 497,093

Total Assets: \$ 458,396

Income Statement:

as of:

May 2017

\$ 424,638 Total Income
\$ 198,721 Total Expenses
 \$ 225,917 Net Income

May 2016

\$ 419,269 Total Income
\$ 172,861 Total Expenses
 \$ 246,408 Net Income

Overall: 2017 Actual vs. 2016 Budget: Over budget by \$869
 2017 Actual vs. 2016 Actual: Income lower by \$(10,091)
 Changed 12 month CD to flexible CD for better rates

Friends of Beekman Library Report

- June Book Sale went well
- Continue to sell raffle tickets and do a variety of fundraising activities
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Director's Report:

See report on file.

- Received \$2500 of the requested \$5000 in NYS Bullet Aid for upgrades to technology for patrons. Thank you Senator Murphy
- Purchased Museum Pass for Storm King Art Center
- Purchased new laptop with remaining grant funds for the robotics program

Committee Reports

414 Committees: Signature drive continues and is on target. Currently have about 300 signatures. Publicity plans to send postcards, distribute bookmarks, and advertise to encourage voting in November

New Business

Policy Committee new and updated policies

Discussed proposed updates and additions to policies including Payment for Goods and Services, PayPal, Patron Code of Conduct, Safe Child, Unattended Children after Closing Time, Workplace Safety and Business Continuity Policies, Online Banking, Vulnerable Adults and Tutoring Policy

Expansion/Construction Discussion

Discussed need to begin investigating and establishing a committee for expansion and better use of space in the library

Executive Session: At 9:18 pm, Tom Kraft made a motion seconded by Lynn Brickman to enter executive session to discuss personnel issue. All in favor.

At 9:20 pm, Tom Kraft made a motion seconded by Lynn Brickman to exit Executive Session. All in favor.

Lynn Brickman made a motion seconded by Tom Kraft to approve payment of retirement benefit funds for the executive director.

In favor: 6 Opposed: 0

Motion passed unanimously

Old Business

By-Law amendment proposal: tabled

Library lawn sign

Paul Byrne volunteered to fix and restore the lawn sign including replacing rotting wood and repainting

Action Items

Tom Kraft made a motion seconded by Bitsy Scigliano to establish a committee to explore options for expansion of the library.

In favor: 6 Opposed: 0

Motion Passed unanimously

Bitsy Scigliano made a motion seconded by Louise DiPalermo to accept both the new and updated policies as amended from the proposed policies.

In Favor 6 Opposed 0

Motion passed unanimously

Bitsy Scigliano made a motion seconded by Breda Huvane to approve payment of the monthly bills from June 2017.

In favor: 6 Opposed:0

Motion passed unanimously

Public Comment

Karen Madden attended the second meeting expressed interest in becoming a trustee.

Tom Kraft made a motion seconded by Bitsy Scigliano to invite Karen Madden to join the board as a trustee.

In favor: 6 Opposed: 0

Motion passed unanimously

Welcome Karen!

Motion to adjourn made by Tom Kraft, seconded by Breda Huvane approved unanimously

Meeting adjourned 9:30 pm.

Next Meeting: Monday, July 24, 2017 7:00 pm

Respectfully submitted by Lynn Brickman