



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Monday, June 27, 2016
Beekman Library Community Room

Trustees Present: Tom Kraft, Kate Monroe, Lynn Brickman, Bitsy Scigliano, Julie Mirsberger Breda Huvane

Trustees Absent: Ed Lieberthal, Beth Ferguson

Staff Present: Carol Fortier-Rodriguez

Call to Order: Tom Kraft called the meeting to order at 7:02 pm.

Monthly Expenditure Report: The board members reviewed the expense report for June 2016.

Audit and 990 Presentation: Presented by Jesse Doughty, Pangia & Co. Reports on file.

- Audit successful
- Debt service coverage ratio met
- Net cash flow positive
- More activity in restricted funds than previous years
- Will file 990
- Suggested change to preparation of financial statements which will be done for this year

Approval of Minutes:

Bitsy Scigliano made a motion to accept the minutes as written from the April 2016 board meeting. Julie Mirsberger seconded. Passed unanimously.

No May 2016 minutes as meeting was canceled due to lack of quorum.

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of May 30, 2016

Total Assets: \$556,041

as of June 16, 2016 (preliminary)

Total Assets: \$546,386

Income Statement:

as of:

	<u>May 2016</u>		<u>May 2015</u>
\$	419,269	Total Income	\$ 390,730
\$	<u>172,860</u>	Total Expenses	\$ <u>154,182</u>
\$	246,409	Net Income	\$ 236,548

Overall: 2016 Actual vs. 2016 Budget: Income higher by \$617
 2016 Actual vs. 2015 Actual: Income higher by \$9861

Note 3-month CD renewed at .25% with maturity date of 9/21/16,

Friends of Beekman Library Report

- Latest book sale earned \$1226 including books, raffle, membership and donations
- \$4455 year to date profit on book sales
- Need book donations
- Creating Facebook page

Director's Report:

See report on file.

- Robotic program funding will be supported with bullet aid of \$2500 from Senator Murphy's office

- Summer programs starting include Mini Crafters using recycled materials, Crazy Eights, and Jr. Makers
- Thomas Ren, senior at Arlington High School will provide technical skills for Jr. Makers program

Committee Reports

Long Range Plan Committee

- Focus group held with 9 participants
- Next group July 8
- Next meeting to develop survey prior to Community Day

Old Business

none

New Business

Sidewalk Repair: Patron reported concern that sidewalk needs repair. Carol Fortier called town. Town fixed one section. Tom Kraft will follow up with further requests for repair.

Air Quality Test Quote: Air Environmental Consulting provided quote of \$2300 to test air quality. Board reviewed report. No other or further issues were reported by patrons or staff. Staff member returned to work and reported feeling better. Board determined no further action is necessary at this time.

Lightposts: 3 lightposts are not working. Reviewed Giamo Electric quote of \$690 to repair 3 lights. Discussed retrofitting with LED lighting. Carol Fortier will get estimate for LEDs.

Action Items

Breda Huvane made a motion seconded by Bitsy Scigliano retrofit 3 outdoor lighting fixtures with LEDs and perform all necessary repairs to the three lights.

In Favor 6 Opposed 0

Motion passed unanimously

Bitsy Scigliano made a motion seconded by Kate Monroe to approve payment of the monthly bills from June 2016.

In Favor 6 Opposed 0

Motions passed unanimously

Public Comment

none

Motion to adjourn made by Kate Monroe, seconded by Breda Huvane approved unanimously
Meeting adjourned 8:37 pm.

Next Meeting

Monday, July 25, 2016 7:00 pm

Respectfully Submitted by Lynn Brickman