



**BEEKMAN LIBRARY ASSOCIATION**  
**Board Meeting**  
**Monday, January 22, 2018**  
**Beekman Library Community Room**

**Trustees Present:** Tom Kraft, Lynn Brickman, Beth Ferguson, Bitsy Scigliano Kate Monroe, Breda Huvane

**Trustees Absent:**, Julie Mirsberger, Karen Madden, Louise DiPalermo

**Staff Present:** Carol Fortier

**Call to Order:** Tom Kraft called the meeting to order at 7:03 pm.

**Approval of Minutes:**

Bitsy Scigliano made a motion to accept the minutes as written from the December 2017 board meeting. Beth Ferguson seconded. Passed unanimously.

**Treasurer's Report:** (on file)

Balance Sheet (cash in the bank):

as of December 31, 2017

as of January 15, 2018 (preliminary)

Total Assets: \$ 271,551

Total Assets: \$ 258,689

Income Statement:

as of:

	<b><u>December 2017</u></b>	<b><u>December 2016</u></b>
	\$ 471,826 Total Income	\$ 463,106 Total Income
	\$ 470,994 Total Expenses	\$ 452,690 Total Expenses
	\$ 882 Net Income	\$ 10,416 Net Income

Overall: 2017 Actual vs. 2017 Budget:

Under budget by \$4,556

2017 Actual vs. 2016 Actual:

Income lower by (\$9,534)

Investments unchanged.

**Friends of Beekman Library Report**

- Had planning meeting
- Raised total of over \$16,000 for 2017
- Agreed to take over annual appeal
- Discussed extending book sales to March to November

**Director's Report:**

See report on file.

- NY Times is now being delivered
- Ancestry.com began in January

**Committee Reports**

*Nominating Committee*

Board accepted Tom Kraft's resignation from the board and as president. The board thanks Tom for the many years of service and leadership and wishes him well in future endeavors.

Julie Mirsberger requested a leave of absence from the board due to personal reasons. Board wishes Julie well and hopes she will return soon.

**Demonstration of Ancestry.com**

Carol Fortier shared the library version of Ancestry.com. Patrons may use the site at the library to research ancestors from their database. Information can be saved to personal laptops or printed.

**Review NY State Library Trustee "Trustee Duties and Responsibilities:** tabled until next month

## **New Business**

### *Unionvale Contract 2019-2021*

Discussed proposed 3-year contract from MHLS to the Town of Unionvale to continue funding for library services at the same rate as the previous contract. Contract expires at the end of 2018.

### *NYSEG Energy Saver Program*

Reviewed and discussed proposal from NYSEG to retrofit lights at a cost of about \$11,600 for an estimated savings of about \$2600 per year. Tabled for further research and opinions

## **Old Business**

### *Theft Coverage*

Concluded discussion on the need to increase theft coverage.

### *Expansion vs. Mortgage*

Discussed current mortgage and concern for increasing debt to expand library. 2019 mortgage will balloon and need to refinance. Will investigate options this year.

## **Action Items**

**Beth Ferguson made a motion seconded by Tom Kraft to increase current theft coverage to \$100,000 worth of coverage.**

**In favor: 5    Opposed: 1**

**Motion passed**

**Beth Ferguson made a motion seconded by Kate Monroe to accept the proposed Unionvale contract as presented by MHLS.**

**In favor: 5    Opposed: 1**

**Motion passed**

**Bitsy Scigliano made a motion seconded by Beth Ferguson to approve payment of the monthly bills from January 2018.**

**In favor: 6    Opposed: 0**

**Motion passed unanimously**

## **Public Comment**

None

Motion to adjourn made by seconded by Breda Huvane seconded by Bitsy Scigliano approved unanimously

Meeting adjourned 8:56 pm.

**Next Meeting: Annual Meeting Sunday February 25, 2018 at 2:00 pm  
February board meeting will follow**

Respectfully submitted by Lynn Brickman