



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Monday, January 25, 2016
Beekman Library Community Room

Trustees Present: Tom Kraft, Kate Monroe, Lynn Brickman, Bitsy Scigliano, Julie Mirsberger

Trustees Absent: Ed Lieberthal, Breda Huvane, Beth Ferguson

Trustees on Leave: Ann Kummer

Staff Present: Carol Fortier-Rodriguez

Call to Order: Tom Kraft called the meeting to order at 7:02 pm. Thank you to the Friends of Beekman Library for the fruit arrangement and kind words.

Monthly Expenditure Report: The board members reviewed the expense report for December 2015.

Approval of Minutes:

Bitsy Scigliano made a motion to accept the minutes as written December 2015 board meeting. Kate Monroe seconded. Passed unanimously.

Treasurer's Report:

Balance Sheet (cash in the bank):

as of December 30, 2015

as of January 16, 2016 (preliminary)

Total Assets: \$336,307

Total Assets: \$318,669

Income Statement:

as of:

December 2015

\$ 449,328 Total Income

\$417,509 Total Expenses

\$ 31,819 Net Income

December 2014

\$410,484 Total Income

\$391,152 Total Expenses

\$ 19,332 Net Income

Overall: 2015 Actual vs. 2015 Budget:

Income higher by \$36,181

2015 Actual vs. 2014 Actual:

Income higher by \$12,487

Director's Report:

See report on file.

- Signers for the bank accounts have been changed
- Friends of Beekman Library will hold a craft fair fundraiser
- Carol Fortier and Tom Kraft attended Beekman Town Board meeting to gather information regarding the Library's Long Range Plan

Committee Reports

Long Range Plan Committee

Received information from staff and trustees. Some things addressed in the short term. Many planning issues are similar amongst groups.

Nominating Committee

Bitsy Scigliano will send out email regarding slate of officers and trustees

Old Business

Union Vale Funding Agreement Update

Contract with MHLS has been signed

Budget

Wage discrepancy between libraries in the system were discussed. Personnel committee met to discuss ability to close the gap between Beekman and other libraries

Adjustment to 2016 Holiday Hours

Discussed request made by staff to adjust holiday dates since they fall on Sunday to open on Christmas Eve and New Year's Eve (Saturdays) from 10 to 2 and to close on Dec. 26, 2016 and January 2, 2017 (Mondays) instead of previous closure on Christmas Eve and New Year's Eve.

There was consensus among the trustees to make this change.

New Business

Carpet Samples and Quotes

Compared prices and samples from several companies. Carol Fortier to investigate options to install on Sunday to reduce the time needed to close, state contracts, and other locations with similar carpeting

Action Items

Bitsy Scigliano made a motion, seconded by Julie Mirsberger to spend approximately \$14,000 to extend Beekman Library hours on Wednesdays to 10:00 a.m. to 8:00 pm and to increase all hourly employees salaries by 6% beginning February 1, 2016.

In Favor 5

Opposed 0

Motion passed unanimously

Wage increase is given to more properly align Beekman Library employees with peers in MHLS.

Addendum: By unanimous consent, the dates to begin extended hours on Wednesdays will be the week of February 29, 2016. (Wednesday, March 2)

Salary increase will begin February 1, 2016.

Public Comment

None

Motion to adjourn made by Bitsy Scigliano, seconded by Tom Kraft, approved unanimously
Meeting adjourned 7:50 pm.

Next Meeting

**Sunday, February 21, 2016 at 3:00 pm immediately following 2:00 pm
Annual Meeting**

Respectfully Submitted

Lynn Brickman