



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Sunday, February 25, 2018
Beekman Library Community Room

Trustees Present: Lynn Brickman, Beth Ferguson, Bitsy Scigliano, Kate Monroe, Karen Madden

Trustees Absent: Breda Huvane

Staff Present: Carol Fortier

Call to Order: Bitsy Scigliano called the meeting to order at 3:45 pm.

Approval of Minutes:

Beth Ferguson made a motion to accept the minutes as written from the January 2018 board meeting
Kate Monroe seconded. Passed unanimously.

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of January 31, 2018

Total Assets: \$ 240,821

as of February 21, 2018 (preliminary)

Total Assets: \$ 222,433

Income Statement:

as of:

	<u>January 2018</u>		<u>January 2017</u>	
	\$ 4,779	Total Income	\$ 3,027	Total Income
	<u>\$ 35,713</u>	<u>Total Expenses</u>	<u>\$ 34,159</u>	<u>Total Expenses</u>
	\$ (30,934)	Net Income	\$ (31,132)	Net Income

Overall: 2018 Actual vs. 2018 Budget:

Under budget by \$2,574

2018 Actual vs. 2017 Actual:

Income higher by \$198

Investments unchanged.

Friends of Beekman Library Report

- Thanks to the Friends for presentation of \$16,100 check at the annual meeting
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Director's Report:

See report on file.

- Approved for Youth Services grant
- Submitted NYS annual report
- Discussed need for door on staff room for sound control

Committee Reports

None

New Business

2018 Committee appointments:

Updated committees for 2018

With Friends of Beekman Library taking over the fundraising work, fundraising committee disbanded

Standing Committees include

Finance: Beth Ferguson, Bitsy Scigliano, Karen Madden

Personnel: Kate Monroe, Karen Madden, Bitsy Scigliano

Nominating: Kate Monroe, Breda Huvane, Beth Ferguson

Policy: Bitsy Scigliano, Lynn Brickman, Beth Ferguson (formatting)

Ad Hoc Committee

Building Expansion: Beth Ferguson, Lynn Brickman, Bitsy Scigliano, Breda Huvane

2018 Banking Updates:

Due to resignation of Tom Kraft and new election of officers, discussed the need for adding and updating signers on the bank accounts

Breda Huvane will be added as a signer to accounts.

Tom Kraft will be removed as a signer from the accounts.

Discussed the four signers will be:

Breda Huvane, Elizabeth (Bitsy) Scigliano, Carol Fortier, and Beth Ferguson

Review NYS Annual Report

Annual report was reviewed and corrections suggested

Unionvale Contract 2019-2021

Plans going forward for renewing MHLS contract with Town of Unionvale. MHLS will contact Unionvale town board to discuss contract.

Old Business

NYSEG Energy Saver Program

NYSEG is now offering 0% financing for 2 years. It would make payments approximately \$480 per month. Carol Fortier will research to see if the changes will be cost effective.

Action Items

Beth Ferguson made a motion seconded by Karen Madden to submit the NYS Annual Report.

In favor: 5 Opposed: 0

Motion passed unanimously

Beth Ferguson made a motion seconded by Lynn Brickman to approve payment of the monthly bills from February 2018.

In favor: 5 Opposed:0

Motion passed unanimously

Public Comment

None

Motion to adjourn made by Beth Ferguson seconded by Lynn Brickman approved unanimously
Meeting adjourned 4:55 pm.

Next Meeting: Monday, March 26, 7:00 pm.

Respectfully submitted by Lynn Brickman