



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Monday, April 23, 2018
Beekman Library Community Room

Trustees Present: Breda Huvane, Lynn Brickman, Beth Ferguson, Kate Monroe, Karen Madden

Trustee Absent: Bitsy Scigliano

Trustee on Leave: Julie Mirsberger

Staff Present: Carol Fortier

Call to Order: Breda Huvane called the meeting to order at 7:03 pm.

Approval of Minutes:

Breda Huvane made a motion to accept the minutes as written from the February 2018 board meeting Kate Monroe seconded. Passed unanimously. (March 2018 meeting was canceled)

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of March 31, 2018

Total Assets: \$ 203,425

as of April 21, 2018 (preliminary)

Total Assets: \$ 439,543

Income Statement:

as of:

	<u>March 2018</u>		<u>March 2017</u>
	\$ 44,903	Total Income	\$ 415,193
	\$ 113,041	Total Expenses	\$ 109,011
	\$ (68,138)	Net Income	\$ 306,182

Overall: 2018 Actual vs. 2018 Budget: Over budget by (\$401,867)
 2018 Actual vs. 2017 Actual: Income lower by (\$374,320)

CD to mature in April.

Funds arrived from Town of Beekman to make positive income as of this meeting.

Friends of Beekman Library Report

- First book sale of the season was busy and raised about \$1600
- Providing 20% discount to teachers
- Raffle tickets and Yankee ticket raffle going well raising over \$2000 for the day
- Craft Fair raised about \$1400

Director's Report:

See report on file.

- Weight Watchers to offer two meetings
- Discussed need for more shelving soon and possibly using funds from the FOBL
- Confirmed grants include \$5000 Dutchess County, \$700 Arts Mid-Hudson and \$500 Stewarts
- Applied for \$2000 MHLS Outreach Grant and requested grants from Senator Terrence Murphy and Assemblyman Kieran Lalor
- Discussed Dutchess County chargeback. Contacting attorney for procedure.

Y.E.S Program Presentation

Carol Fortier and Carol Ewin presented progress of Youth Empowerment Through Service program funded by a Dutchess County grant

- 40 teens volunteered in 2017 as Reading Buddies, Homework Helpers, and volunteer shelvees
- Each program provides job readiness skills, communication and leadership skills as teens are required to complete an application, provide references, learn the Dewey Decimal System, and participate in training for the program. Teens are responsible to sign in for their shift, notify staff and parents of buddies if they are not able to attend, and summarize their activities during the program

- Several staff run programs and supervise teens
- Benefits to the library include but are not limited to financial savings for having about 24 teens per week on average volunteering, connecting youth to the community and providing valuable services.
- Positive feedback has been received. Several teens participate for multiple years and return during college breaks and summers.
- The board supports these programs and congratulates the staff and teens on its success

Committee Reports

Expansion Committee

- Discussed limited use elevator options that may be worth investigating
- Have some space to build out off the children's room
- Plan to set up meeting

Nominating Committee

- Discussed need to fill 2 board vacancies currently open including personally reaching out to people, listing need in newsletter and e-news, Facebook page, counter screen and Chamber of Commerce

New Business

Potential Trustees

Discussed 2 openings on the board. Shared information regarding trustee responsibilities

Old Business

NYSEG Energy Saver Program

Requesting NYS Construction grant to help fund replacing lighting and grant from Senator Murphy's office

Union Vale Contract 2019-2021 Update

MHLS is contacting Unionvale board with proposed contract

Action Items

Karen Madden made a motion seconded by Beth Ferguson to approve payment of the monthly bills from April 2018.

In favor: 5 Opposed:0

Motion passed unanimously

Public Comment

Linda Jacobs asked if board and director were concerned about the trend of library usage becoming more on line rather than in the building. Discussed how the library is changing and adapting to the needs of the community. This is a concern for planning and program development. Usage varies based upon the economy.

Doug Florance commented on the benefits of using LED lights and light bulbs and the NYSEG program. Savings by reducing cost of replacing current bulbs should occur,

Motion to adjourn made by Kate Monroe seconded by Karen Madden approved unanimously

Meeting adjourned 8:255 pm.

Next Meeting: Tuesday, May 29, 7:00 pm. (Note Tuesday date due to Memorial Day)

Respectfully submitted by Lynn Brickman