



BEEKMAN LIBRARY ASSOCIATION
Board Meeting
Monday, April 24, 2017
Beekman Library Community Room

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Trustees Present: Tom Kraft, Lynn Brickman, Bitsy Scigliano Kate Monroe, Louise DiPalermo Breda Huvane

Trustees Absent:, Beth Ferguson, Julie Mirsberger

Staff Present: Carol Fortier-Rodriguez

Call to Order: Tom Kraft called the meeting to order at 7:00 pm.

Approval of Minutes:

Bitsy Scigliano made a motion to accept the minutes as written from the March 2017 board meeting. Tom Kraft seconded. Passed unanimously.

Treasurer's Report: (on file)

Balance Sheet (cash in the bank):

as of March 31, 2016

Total Assets: \$ 582,580

as of April 15, 2017 (preliminary)

Total Assets: \$ 570,142

Income Statement:

as of:

	<u>March 2017</u>		<u>March 2016</u>	
	\$ 417,737	Total Income	\$ 415,193	Total Income
	\$ 118,295	Total Expenses	\$ 109,101	Total Expenses
	\$ 299,442	Net Income	\$ 306,092	Net Income

Overall: 2017 Actual vs. 2016 Budget:

Over budget by \$4,326

2017 Actual vs. 2016 Actual:

Income lower by \$6,650

Friends of Beekman Library Report

- April Book Sale raised close to \$2000 (preliminary)
- Positive comments received on the organization of the books and displays
- Old shelves are being used in basement for book display and storage

Director's Report:

See report on file.

- Book cases were installed
- Overdrive is changing system allowing our patrons have first access to audiobooks we purchased
- Awarded \$5000 grant from DC Division of Youth for teen volunteer programs which can defray the costs of salaries and programs
- Ralph T. Waterman Bird Club installed one bluebird box. They plan to install another once there is confirmation that the cell phone tower will not be installed. This is because the eggs will not hatch near a cell tower.
- PayPal is now available to pay fines. This was a result of requests by patrons.
- Joanne DiSalvo will be a mystery reader at Beekman Elementary.
- Teresa Genovese's last day is April 26. The board wishes her much happiness in her future endeavors and thanks her for over 14 years of service to the library

Committee Reports

none

Old Business

Cell Phone Tower Update

The agenda for the town board meeting listed the vote regarding the cell phone tower proposal pulled. It is understood to be on the agenda for the next meeting. Continued awareness needed.

Unionvale Library Committee Presentation

Bitsy Scigliano and Carol Fortier attended UV town board meeting. UV Library committee presented 3 options to provide library service to residents in Unionvale. Options included continue contract with MHLS, negotiate individually with one library, or build a library in the town.

Schedule 414 Committee Meetings

Finance committee meetings scheduled for May 8 at 6:30. Publicity Committee May 22 at 6:00

New Business

New Hires

Carol Fortier discussed need to fill vacancy which includes Saturday hours. Proposed hiring 2 people to share the position.

Lawn Sign Replacement

Lawn sign rotted and fell. Estimate \$2000 to replace. Carol Fortier will investigate other estimates.

Action Items

Breda Huvane made a motion seconded by Bitsy Scigliano to approve payment of the monthly bills from April 2017.

In Favor 6 Opposed 0

Motion passed unanimously

Bitsy Scigliano made a motion seconded by Tom Kraft to approve resolution to exceed tax cap for the 2018 budget.

In Favor 6 Opposed 0

Motion passed unanimously

Breda Huvane made a motion seconded by Louise DiPalermo to hire two library clerks as recommended by Director Carol Fortier to fill the vacant position.

In Favor 6 Opposed 0

Motion passed unanimously

Louise DiPalermo made a motion seconded by Bitsy Scigliano to move the \$10,400 net income from the 2016 fund balance to the capital fund checking account to pay for bookcases. Contingency fund is required to have 4 month's expenses (\$152,575) and is at \$153,217 meeting that requirement.

In Favor 6 Opposed 0

Motion passed unanimously

Breda Huvane made a motion seconded by Tom Kraft to initiate a discussion with Beekman Elementary School's administration for field trips to the library and future partnerships with the library.

In favor 6 Opposed 0

Passed unanimously

Public Comment

none

Motion to adjourn made by Bitsy Scigliano, seconded by Breda Huvane approved unanimously

Meeting adjourned 8:48 pm.

Next Meeting: Monday, May 22, 2017 7:00 pm

Respectfully Submitted by Lynn Brickman