



**BEEKMAN LIBRARY ASSOCIATION**  
**Board Meeting**  
**Monday, April 25, 2016**  
**Beekman Library Community Room**

**Trustees Present:** Tom Kraft, Kate Monroe, Lynn Brickman, Bitsy Scigliano, Julie Mirsberger, Beth Ferguson

**Trustees Absent:** Ed Lieberthal, Breda Huvane

**Staff Present:** Carol Fortier-Rodriguez

**Call to Order:** Tom Kraft called the meeting to order at 7:06 pm.

**Monthly Expenditure Report:** The board members reviewed the expense report for Marh 2016.

**Approval of Minutes:**

Bitsy Scigliano made a motion to accept the minutes as written from the March 2016 board meeting. Kate Monroe seconded. Passed unanimously.

**Treasurer's Report:**

Balance Sheet (cash in the bank):

as of March 31, 2016

as of April 15, 2016 (preliminary)

Total Assets: \$634,333

Total Assets: \$624,688

Income Statement:

as of:

**March 2016**

\$ 415,193 Total Income

\$ 109,100 Total Expenses

\$ 306,093 Net Income

**March 2015**

\$ 371,282 Total Income

\$ 108,011 Total Expenses

\$ 263,2 71 Net Income

Overall: 2016 Actual vs. 2016 Budget: Income lower by (\$3,781)

2016 Actual vs. 2015 Actual: Income higher by \$42,821

Note the capital expense for the new carpeting

Investigating new CD rates for short term CD that reached maturity

**Friends of Beekman Library Report**

- Have written bylaws
- Opened bank account with TEG Federal Credit Union
- Received tax exempt approval
- Waiting for tax exempt purchasing power
- Application for collecting sales tax accepted, will have to charge sales tax at future book sales due to new status
- Raised approximately \$2300 at April sale, \$800 at craft fair, \$140 raffle
- Membership drive at events gained 22 members, membership fee is \$10 per year which gives a coupon for 2 free books at the book sale
- Meetings held 1:00pm on the first Monday of the month
- Investigating social media options

**Director's Report:**

See report on file.

- Extension filed for the audit so the report can be presented to the board
- Painters contacted with estimates
- Carpet installation went smoothly

## **Committee Reports**

### *Long Range Plan Committee*

Next committee meeting will discuss survey and focus group report

Will have survey at Community Day

Would like more focus groups

## **Old Business**

Estimates were reviewed for painting the library

## **New Business**

CD rates and contingency funds discussed. Tom Kraft and Carol Fortier will investigate rates for the short term CD which has reached maturity.

## **Action Items**

**Bitsy Scigliano made a motion seconded by Julie Mirsberger to move forward and have the library painted by Ryan Painting.**

**In Favor 6 Opposed 0**

**Motion passed unanimously**

**Bitsy Scigliano made a motion seconded by Kate Monroe to approve payment of the monthly bills from April 2016.**

**In Favor 6 Opposed 0**

**Motions passed unanimously**

## **Public Comment**

Rebecca Florance was glad the library will be painted.

Motion to adjourn made by Kate Monroe, seconded by Bitsy Scigliano approved unanimously

Meeting adjourned 8:00 pm.

## **Next Meeting**

**Monday, May 23, 2016 7:00 pm**

Respectfully Submitted by Lynn Brickman