

**FRIENDS OF THE BEEKMAN LIBRARY**  
**MINUTES OF THE MEETING HELD TUESDAY, SEPT. 4, 2018**

**OFFICERS , DIRECTORS, & MEMBERS PRESENT:**

Lynn Adams, Joanne Ambrosini, Dave Anderson, Irene Drugan, Rebecca Florance, Jack Lobianco, Kris Macdonald, Barbara Rendich, and Arlene Vaquer.

**STAFF PRESENT:** None

**CALL TO ORDER:** Irene called the meeting to order at 5:15 pm. The Library was closing at 6:00 pm so we needed to shorten this meeting.

Before the meeting began, Dave welcomed Jack to the "Friends" and thanked him for helping with advertising for last month's successful book sale. Jack worked with some book dealers that came as a result of "bookfinders.com" a site he recommended the Friends use. Jack pointed out that Arlene actually did the posting. It was a great idea.

**MINUTES:** Arlene moved to approve the minutes of the August meeting, this was seconded by Dave and passed.

**TREASURER'S REPORT:** There is currently \$5,203.24 in our checking account, \$5.26 in our savings and \$300.18 cash on hand. We made \$1362.12 at the August Book Sale. Irene moved to accept the Treasurer's Report, seconded by Dave and passed unanimously.

**DIRECTOR'S REPORT:** None

**Book Sale Committee Report:** The secret word for the September book sale is "Money". Irene asked that workers not leave anything on the front desk or window sill unless they leave a note on it to let other workers know why it's there. For example leave a note saying "Where does this book belong?" or "Leave here for Kris" etc.

We discussed the PBS Top 100 books contest. Officially the contest on PBS ends at the end of October so will ours. Lynn will watch for the winning book and then we will see if we have matches, notify them that they can pick up their gift certificate at the Library.

Jack is putting together a display for our Sept. book sale. He will be featuring Civil War books. In October we will be featuring "Mysteries and Thrillers". We will feature Christmas books, DVD's and CD's at the November book sale.

**Membership Committee:** Arlene reported that we have 62 members and holding steady. She purchased fantastic buttons for us to wear at book sales and events that read "Friend your Library". Arlene also prepared an "elevator speech" for us to use when trying to recruit members.

**Social Media/Advertising Committee:** Jack gave the committee a brief lesson about the FOBL getting onto Twitter, Instagram, etc. Last month he suggested that we put our book sales up on "bookfinders.com" and it brought in about \$400 from book dealers. This advertising on a new media will definitely help us reach new demographics. Jack said he would be happy to help us individually if we need it. The committee also decided to make signs for the front door to let our patrons know they can now find us on Twitter, etc. It was also decided to put this information on the back of our book marks if possible. Irene also suggested that we update our "link" on the Library Face Book page and their website also. Jack will also make sure that our patrons know that we have WIFI.

**Christmas Cookie Committee:** We had a discussion about purchasing the plastic hinged containers for the cookie sale. Irene moved that we purchase the 250 containers needed for the next two years' sales. This was seconded by Barbara and passed. (Tony Capalbo voted absentee - Yes) Joanne will chairing the Cookie sale and she had some questions. Arlene will contact her Girl Scout leader to ask for volunteers for October book sale to pass around sign up sheets for bakers.

**Raffle Committee:** No report

**Candy Sales Committee:** No report

**Vendor Fair Committee:** No report

**Annual Appeal Committee:** There was a discussion about the upcoming Annual Appeal. The Friends will now be doing the appeal. Arlene will meet with Carol F. to see what needs to be done. Irene explained that the Library has to run their database - there are about 2,000 names on it. This will be discussed at our next meeting.

**OLD BUSINESS:** Under old business we discussed the open Director's spot on the Friends and it was decided that we would fill this spot in January 2019.

**NEW BUSINESS:**

There being no further business, Dave moved to adjourn, seconded by Irene and passed.  
The meeting was adjourned at 5:55pm

The next meeting will be held on Monday, October 1st at 5:15 downstairs.

Respectfully submitted,  
Kris Macdonald  
Secretary