

**FRIENDS OF THE BEEKMAN LIBRARY**  
**MINUTES OF THE MEETING HELD MONDAY, FEBRUARY 5, 2018**

**OFFICERS , DIRECTORS, & MEMBERS PRESENT:**

Rebecca Florance, Dave Anderson, Janet Scaraville, Arlene Vaquer, Kris Macdonald, Mickey Fraher, Tony Capalbo, Lynn Adams, Terry Connors, Caryn Presti, and Irene Drugan,

**STAFF PRESENT:** Carol Fortier, Director

**CALL TO ORDER:** The meeting was called to order at 5:20 pm. Dave moved to approve the minutes of the last meeting. Mickey seconded the motion. Approved unanimously.

**TREASURER'S REPORT:** Rebecca reported that there is currently \$1,914.64 in our checking account, \$324.21 in our savings account and \$31.47 cash on hand. There was a discussion explaining how the Treasurer's Report is reported.

**DIRECTOR'S REPORT:** Carol announced that the Annual Library Board of Directors Meeting will be held on Sunday February 25th at 2:00 pm. She asked us to please attend. Dave will be there to deliver our big check. She also announced that Tom Kraft has resigned as President of the Board.

Carol said the the April Print Newsletter is coming out. She asked for dates for the Craft Fair, April 8th and the next few book fairs, April 21st, May 19th and June 16th.

Carol announced that the Library now has Ancestry.com for patrons. She also told us that Library Day was a big success.

**Book Sale Committee Report:** Rebecca gave the committee a report on what was discussed at the January brunch. We need more working members and better training; we need lists of things to be done so if we're not there volunteers can know what to do, some sort of chart. We also discussed some sort of 5K walk with adults and kids walking the track out behind the Library as a way to raise money.

It was decided to do a book sale this year in November. November 17 will be our last book sale.

Rebecca is doing the new book marks showing the book sale dates.

There was a discussion on changing our floor plan by moving some categories.

We also decided on what our monthly book sale "feature" table will sell.

April & May will be Romance

June & July will be Beach Reads

August will be "What I never learned in School"

Sept & Oct will be Mystery, Suspense and Thrillers

Nov. will feature Christmas & Holiday books

**\*At this point in the meeting, there was a request from Carol Fortier and a vote:**

Carol Fortier asked the Friends to take on the Library Annual Appeal. We voted yes.

After the vote the following members volunteered to be on the committee:

Rebecca, Irene, Caryn and Arlene

**Social Media Committee:** Sarah Drugan has volunteered to work on our Face Book page.

Arlene gave her a spreadsheet/calendar showing monthly events, etc. Sarah will work with

Arlene to feature a volunteer a month. Kris and Arlene will feed Sarah info that needs to get

posted. Kris will get Sarah up on the page as an editor.

**Membership Committee:** Arlene prepared a sample Membership mailing form. Danbury Library has different levels of membership. There was a discussion about the different levels we should have. We also discussed how to best get our membership forms out to the public. This will be discussed further.

**Raffle Committee:** We will be doing the same Giant's tickets again this year thanks to Mickey. We will do the two pre-season games as well as possibly purchase a winter game. The raffle baskets will remain the same: April will be a "Mother's Day" basket, May will be an "Italian" basket again, June & July will be a "Summer Fun" basket, the August basket will be "Back to School", Sept. & October will be the "Football/Tailgate" basket and Nov./Dec. will be our "Christmas Wrap" basket.

**Candy Committee:** Kris sold snowman pops in January and it was pretty successful, the Valentine Heart pops are already on sale up stairs.

**Christmas Cookie Sale Committee:** Caryn Presti has volunteered to take over the Christmas Cookie Sale.

**OLD BUSINESS:** Kris has announced that she will take care of ordering the FOBL recognition plaque for upstairs from Embroider Me. It was already decided that the cost of approximately \$100 is fine.

**NEW BUSINESS:** We started a discussion about what letterhead to use. Irene would like us all to be using one letterhead. We will bring samples to the next meeting.

There being no further business, Dave moved to adjourn, seconded by Arlene. The meeting was adjourned at 6:35 pm

Respectfully submitted,  
Kris Macdonald  
Secretary