

FRIENDS OF THE BEEKMAN LIBRARY
MINUTES OF THE MEETING HELD MONDAY, APRIL 3, 2017

OFFICERS , DIRECTORS, & MEMBERS PRESENT:

Tony Capalbo, Eileen Cunningham, Irene Drugan, Rebecca Florance, Jane Straub,
Kris Macdonald, Micky Fraher, Barbara Rendich

STAFF PRESENT: Carol Fortier, Director

CALL TO ORDER: The meeting was called to order at 5:03 pm.

Rebecca moved to accept the minutes from the March meeting, seconded by Mickey and passed unanimously.

TREASURER'S REPORT: Rebecca reported that there is a balance of \$1,942.81 in the checking account and \$5 in the savings account. She paid \$26.01 for 4th Quarter 2016 NYS Sales Tax. She said April report was preliminary as we do not have the final accounting for the Craft Fair and the Chocolate Pops. Craft Fair made \$960 from vendors and \$394 from vendor raffle donations and the Big Bunny raffle.

Tony moved to accept the Treasurer's Report. It was seconded by Jane and passed unanimously.

DIRECTOR'S REPORT: Carol announced that the Library was going to start using Paypal for Credit Cards and she would let us know how she likes it. Tom Craft asked if we could begin posting the minutes from the Friends' meeting on our page of the Library website?

Irene moved that we begin posting our monthly minutes on the Friends of the Beekman Library page of the Library website. This motion was seconded by Rebecca and passed unanimously. There was a discussion about the Friends turning over funds to the Library on a quarterly basis instead of just once a year in December. The Library needs to show the income. It was decided that it would be helpful if the Friends turned over monies to the Library in June for the first two quarters since there is no real income until April when we have our first book sale, then in Sept. and December.

Irene made a motion for the Friends of the Beekman Library to move the funds over to the Library in June, September and December. Eileen seconded this motion and it passed unanimously.

Carol thanked the Friends for all their hard work and a successful Craft Fair.

COMMITTEE REPORTS:

Book Sale Committee Report: Irene said we need help to get ready for our first booksale on April 22nd. She also asked if we could do our "Big Donation Day" on July 29th? We need to fill up our Fiction section.

Membership Committee: Kris read a report from Arlene. We have signed up 63 members since 4/1/16 (includes 4 lifetime members) She is reaching out to members to renew their memberships and there are 24 renewals due in April. This includes a letter and then a follow up email or phone call to arrange to meet to renew and provide their gift certificate. Through this past Sunday at the Craft Fair we had 5 April renewals and 3 new members. She is planning on having a membership table at each of our Book Sales and other various events. A Calendar is in the planning stages.

Raffle Committee: The Committee has collected so many donations for the April 22nd Mothers Day Basket that we are using some of the donations to do a May "Italian" basket. Beekman Pharmacy donated some great pottery which will work nicely in an Italian basket. Kris asked if we could decide on a date to sell this year's Giant's Tix raffles in July. We have to submit forms to the stores to get permission and we should chose a date now. Sunday, July 16th was selected and we will sell from 10-2 at Stop & Shop and Shoprite. Mickey said we may have tickets for two pre-season games this year, one in August and one in Sept.

Candy Sales Committee: Kris made 251 Easter pops. Marge sold more than \$50 of pops!!! The pops are still selling.

Social Media Committee: Boosting the Craft Fair did reach a lot of new people but it was difficult. Next time Kris will sit with Carol to boost an event.

Irene asked if we could please update our "link" page on the Library Website with recent photos of FOBL events, etc. Kris will send Craft Fair photos and we will ask Arlene to send photos of downstairs volunteers and book sales.

Craft Fair Committee: Kris thanked everyone for all their help. The 2nd Annual Springtime Craft Fair was a success. We had 24 vendors which raised \$960 and the vendors were very happy to be back and look forward again to next year.

OLD BUSINESS: Once again we discussed what company to use for credit cards at our book sales, etc. Rebecca got a consensus at the craft fair and vendors were mostly using and happy with "Square".

Kris moved that the Friends use "Square" for credit card sales, Christmas Cookie sales, etc. and asked that Rebecca go ahead and sign us up. Mickey seconded and the motion passed unanimously.

NEW BUSINESS: None

There being no further business, Eileen moved to adjourn, seconded by Jane. The meeting was adjourned at 6:01 pm

Respectfully submitted,
Kris Macdonald
Secretary