



BEEKMAN LIBRARY ASSOCIATION
 Board Meeting
 Tuesday, May 27, 2014
 Beekman Library

Introduction of Jaclyn Savolainen Adult Programmer and Librarian – Suggestion: Put on website informational handouts/presentations given out at programs

Work Shop: 50th Anniversary Committee Planning Meeting

Celebration Ideas: Is the idea to have exposure or fundraising? Both. Target 6 events with one as fundraiser. Event ideas: founders/history day and plant a tree, day long family fun day celebration, fundraising event, sign our giant card, scavenger hunt, authors on the lake for adults.

Regular Board Meeting

Trustees Present: Lynn Brickman, Mary Beth Ellman, Beth Ferguson, Tom Kraft, Ann Kummer, Julie Mirsberger, Kate Monroe

Trustees Absent: Ed Lieberthal, Bitsy Scigliano

Staff Present: Carol Rodriguez

Call to Order: Tom called the meeting to order at 7:05 pm.

Approval of Minutes: Ann made a motion to accept the minutes as written from the April 2014 board meeting. Lynn seconded. Motion passed unanimously.

Treasurer’s Report:

Balance Sheet (cash in the bank):

as of April 30, 2014 Total Assets: \$555,122
 as of May 12, 2014 (preliminary) Total Assets: \$543,050

Income Statement: as of April 30, 2014 (YTD)

2014	–	\$388,157	Total Income	2013	–	\$374,238	Total Income
		<u>127,039</u>	Total Expenses			<u>126,852</u>	Total Expenses
		\$261,118	Net Income			\$247,386	Net Income

Overall: 2014 Actual vs. 2014 Budget: Income higher by \$ 9,016
 2014 Actual vs. 2013 Actual: Income higher by \$13,432

Director’s Report: See report in folder. There is nothing preventing Library from putting cameras in parking lot but Library must have a policy. Community Room discussion on how best to set policy.

Committee reports:

Fund Raising: Annual appeal at \$4,135. Business partners brochure will go out within next week. Readathon targeted to begin June 26.

Action Items:

Policies:

Motion to accept Inclement Weather Policy as written with inclusion of notifying president of the board. Moved by Mary Beth . Seconded by Ann. Motion passed unanimously.

Motion to accept Facility Plan Policy as written. Moved by Beth. Seconded by Mary Beth. Motion passed unanimously.

Motion to accept Social Media Policy as written. Moved by Ann. Seconded by Lynn. Motion passed unanimously.

Old Business:

None

New Business:

Explore cost of putting in automatic door for better handicapped access.

Brief future funding options discussion (Association vs. Special District).

Action Item:

Personnel changes:

Motion to create a part time Assistant Director position as proposed by Carol. Moved by Mary Beth. Seconded by Beth. Motion passed unanimously.

Motion to offer newly created Assistant Director position, at \$18 per hour, to Jaclyn Savolainen. Moved by Lynn. Seconded by Tom.

Motion to adopt Vacation and Personal Days Policy as proposed by Carol, with the exception of leaving the full-time salaried vacation as stated in current policy. Moved by Kate. Seconded by Julie. Motion passed unanimously.

Adjournment:

Kate moved to adjourn. Tom seconded. Motion passed unanimously. Meeting adjourned at 9:07 pm.

Next regular Board meeting will take place on **Monday, June 23, 2014, at 7:00 pm.**

Respectfully submitted,
Beth Ferguson